

CHECKLIST Before your stay:

- Read this booklet. It has all the information you need about the steps that follow. Ask a friend or family member to read it too
- Watch our Patient Experience video on our website mercyascot.co.nz
- Obtain your Prior Approval letter (if you have health insurance), and bring it with you to hospital
- Complete the Patient Registration form
- Complete your Patient Health Questionnaire
- Complete the Consent for Operation/Procedure form with your surgeon
- Send your forms to Mercy or Ascot Hospital
 - The hospital must receive your forms **at least ONE WEEK** prior to your admission
 - In person or by courier, scan and email, fax, or post (using the enclosed reply paid envelope. Please ensure you allow at least **TWO WEEKS** for postage as this service is slow)
 - If emailing or faxing, please remember to bring the original forms with you on your admission to hospital
- Check your surgery date and admission time
- Check any specific pre-admission instructions from your surgeon
- Plan for any additional support following your discharge eg. someone to stay with you for the first 24 hours, home nursing services or rehabilitation services. Discharge time is **10am**
- Arrange transport to and from the hospital
- Pack everything we need you to bring including all the medications you are currently taking

Notes:
